

# Event registration form/Tax invoice

Contact details	
QLS member number	
First name	
Last name	
Organisation	
Postal address	
City/town	Postcode
Phone	Mobile
Email	
Special dietary or physical requirements	

Payment	
Please note that full payment must accompany your order.	
Total payment (inc. GST) \$	
<input type="checkbox"/> My cheque payable to Queensland Law Society Inc is enclosed	
<input type="checkbox"/> Please debit my credit card (Diners Club is <b>not</b> accepted)	
<input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> QLS Amex <input type="checkbox"/> Amex	
Card number	
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Cardholder name	
Expiry date	/    Amount \$
Cardholder signature	

This document will be a tax invoice for GST purposes when you make payment. Please retain a copy of this for GST records.

Order details			
Event	Attend (A) or Videoconference (V)		Price (inc. GST)
	A <input type="checkbox"/>	V <input type="checkbox"/> Location? _____	\$
	A <input type="checkbox"/>	V <input type="checkbox"/> Location? _____	\$
	A <input type="checkbox"/>	V <input type="checkbox"/> Location? _____	\$
	A <input type="checkbox"/>	V <input type="checkbox"/> Location? _____	\$
Total price (inc. GST)			\$

**Privacy:** Queensland Law Society (the Society) respects your privacy and is committed to the Information Privacy Principles contained in the *Information Privacy Act 2009 (Qld)*. The Society collects personal information about you to provide services to you, to improve the quality of those services, and to provide you with information about other services we offer. For these purposes, we may disclose your personal information to organisations to whom we outsource functions such as market research and to our service entities. The Society also uses this information to conduct research for the development of educational and professional programs.

At any event held by the Society, your image may be photographed or filmed at any time throughout the event. We may use, publish or reproduce your image or recording of you in any form of published communication material to promote the Society's

services and to report on its events through its publications and resource material such as our Annual Report, Proctor, Twitter and Facebook pages. Your consent to the use of your image in full or part for any Society related purpose is taken to be given by attending this event. The Society takes reasonable steps to ensure your personal information is not exposed to misuse, loss or unauthorised access.

Business details and personal information you choose to provide on this form and any image or recording of you may be transferred and stored overseas to administer such services and communications to you. By completing this application, you agree to this transfer.

In accordance with the *Electronic Transactions (Queensland) Act 2001*, the Society may provide notices or correspondence to you by electronic communication.

By completing this application, your consent to this form of contact is taken to be given.

Should you not wish to have your image photographed or filmed, please contact the Society at [privacy@qls.com.au](mailto:privacy@qls.com.au) to advise that you do not wish to be photographed or filmed.

If, at any time, you would prefer that the Society did not use or disclose your personal information, including your image, please contact the Society at [privacy@qls.com.au](mailto:privacy@qls.com.au). If your details change or you wish to access the information the Society holds about you, please contact the Society on 1300 FOR QLS (1300 367 757).