

Before an overseas-registered foreign lawyer (who is not also an Australian legal practitioner) first practises foreign law in Queensland, he or she must apply to Queensland Law Society ('QLS') for registration using QLS Form 28 (LPA) – Application by Foreign Lawyer for Grant of Registration to Practise Foreign Law in Queensland (ss165 and 181 of the LPA) unless he or she is already registered in another State or Territory. The registration must be renewed every financial year using this QLS Form 34 (s178 of the LPA).

*If there is insufficient space in any section of the form, please attach an additional page. Only complete the relevant parts of this form.*

## 1. Personal details

|   |  |
|---|--|
| Surname   |  |
| First name  |  |
| Middle names (if any)   |  |
| Title   | <i>(Mr, Mrs, Miss, Ms, Other – please specify)</i> |
| Date of birth   |  |
| Residential address   |  |
|   | Postcode   |
| Preferred postal address  |  |
|   | Postcode   |
| Address for service in Queensland <i>(must be a street address)</i> |  |
| Preferred telephone number <i>(Include area code)</i>               |  |
| Preferred facsimile number <i>(Include area code)</i>               |  |
| Preferred email address   |  |

## 1. Personal details *continued*

|   |  |
|---|--|
| Are you an Australian legal practitioner (as defined in LPA s6(1))? | <input type="checkbox"/> yes <input type="checkbox"/> no |
| I intend practising the law of                                      | <i>(Insert name of country or countries)</i>             |
| in Queensland and I wish to commence on                             | <i>(Insert date or 'as soon as possible')</i>            |

## 2. Details of admission and registration in a foreign country

|   |  |
|---|--|
| If you are registered in more than two foreign countries, please <b>attach</b> a separate page.   |  |
| I am currently registered to engage in legal practice by the following foreign registration authorities in the following foreign countries (LPA 182(2)) |  |
| 1   |  |
| 2   |  |
| Date of each admission as a lawyer <i>(Include country and state)</i>   |  |
| 1   |  |
| 2   |  |
| Place of each admission <i>(Include country and state)</i>  |  |
| 1   |  |
| 2   |  |
| Place of each current registration as a lawyer <i>(Include country and state)</i>   |  |
| 1   |  |
| 2   |  |
| Date of expiry of each current registration as a lawyer   |  |
| 1   |  |
| 2   |  |

| 2. Details of admission and registration in a foreign country <i>continued</i> |                        |
|--|------------------------|
| Postal address of each foreign registration authority                          |                        |
| 1  |                        |
|  | Postcode               |
| 2  |                        |
|  | Postcode               |
| Telephone number of each foreign registration authority                        |                        |
| 1  | (Include country code) |
| 2  | (Include country code) |
| Facsimile number of each foreign registration authority                        |                        |
| 1  | (Include country code) |
| 2  | (Include country code) |
| Email address of each foreign registration authority                           |                        |
| 1  |                        |
| 2  |                        |
| Website address of each foreign registration authority                         |                        |
| 1  |                        |
| 2  |                        |

| 3. Queensland law practice/employment details |          |
|---|----------|
| Name of law practice/employer                 |          |
| Business street address                       |          |
|   | Postcode |

| 3. Queensland law practice/employment details <i>continued</i>  |  |
|---|--|
| Business postal address   |  |
|   | Postcode   |
| Business telephone number (Include area code)   |  |
| Business facsimile number (Include area code)   |  |
| Business email address  |  |
| <b>Employment status</b>  |  |
| a) private practice <input type="checkbox"/>  |  |
| <input type="checkbox"/> partner  | <input type="checkbox"/> sole practitioner <input type="checkbox"/> employee |
| <input type="checkbox"/> consultant   | <input type="checkbox"/> director  |
| b) community legal centre <input type="checkbox"/>  |  |
| c) corporation (other than an incorporated legal practice) <input type="checkbox"/>                           |  |
| d) government <input type="checkbox"/>  |  |
| <input type="checkbox"/> government department  | <input type="checkbox"/> government agency                                   |
| <input type="checkbox"/> local government   |  |
| e) locum tenens <input type="checkbox"/>  |  |
| f) other (please specify below) <input type="checkbox"/>  |  |
| Do you intend to receive trust monies in Queensland? <input type="checkbox"/> yes <input type="checkbox"/> no |  |
| Name of trust account (If 'yes', please complete the details below)   |  |
| Name of bank where trust account is held  |  |
| Street address of bank  |  |
|   | Postcode   |
| BSB number  |  |
| Account number  |  |
| Date trust account was opened (Insert day, month, year)   |  |

**4. Professional indemnity insurance (LPA s175)**

(a) Do you have professional indemnity insurance that conforms with the requirements applicable for Australian legal practitioners in any jurisdiction?  yes  no

(b) If your answer to (a) was 'no', do you have professional indemnity insurance that covers the practice of foreign law in Queensland and complies with the relevant requirements of a foreign law or foreign registration authority?

(i) If 'yes', is the insurance for \$1.5 million or more per claim (including defence costs)?  yes  no

(ii) If your answer to (i) was 'no', do you agree to provide a disclosure statement to each client disclosing the level of cover as required by s175(1)(b)(ii) of the *Legal Profession Act 2007*?  yes  no

(c) If your answer to (a) or (b) was 'no', do you agree to provide a disclosure statement as required by s175(1)(c) of the *Legal Profession Act 2007* to each client disclosing that you do not have complying professional indemnity insurance?  yes  no

**5. Details of disciplinary proceedings and criminal history (LPA ss181(6), 182(2))**

Are you the subject of any disciplinary proceeding in Australia or a foreign country (including any preliminary investigations or action that might lead to a disciplinary proceeding) in your capacity as –

(i) an overseas-registered foreign lawyer; or  yes  no

(ii) an Australian-registered foreign lawyer; or  yes  no

(iii) an Australian lawyer?  yes  no

Nature and particulars of the proceedings

Relevant jurisdiction *(Including country and state)*

Name and contact details of the investigating authority and/or disciplinary tribunal

Have you ever been convicted of an offence in Australia or a foreign country?  yes  no  
*A conviction includes a finding of guilt or the acceptance of a guilty plea, whether or not a conviction is recorded (LPA s11(1))*

Nature of the offence

Name and place of court

Date offence was committed *(insert day, week, month, year)*

Your age when the offence was committed

**5. Details of disciplinary proceedings and criminal history (LPA ss181(6), 182(2)) continued**

Is your registration cancelled or currently suspended in any place as a result of any disciplinary action in Australia or a foreign country?  yes  no

If 'yes', provide full details

Are you:

(i) otherwise personally prohibited from engaging in legal practice in any place or bound by any undertaking not to engage in legal practice in any place; or  yes  no

(ii) subject to any special conditions in engaging in legal practice in any place as a result of any criminal, civil or disciplinary proceeding in Australia or a foreign country?

If 'yes', provide full details

Are you subject to any special conditions imposed in Australia or a foreign country that restricts the legal practice you may engage in?  yes  no

If 'yes', provide full details

Have you given any undertaking restricting your practise of law?  yes  no

If 'yes', provide full details

**6. Supporting documents**

You are required to provide the following documents (if you have not already done so) in support of your application:

(a) an original instrument (or a certified copy) from each foreign registration authority mentioned above that:

(i) verifies your educational and professional qualifications listed in part 1 above (there is no need to provide this documentation if you have previously done so);

(ii) verifies your registration by the authority to engage in legal practice in the foreign country, and the date of registration; and

(iii) describes anything you have done in engaging in legal practice in that foreign country of which the authority is aware and which the authority believes has had or is likely to have had an adverse effect on your professional standing within the legal profession of that place (or states that you have not engaged in such conduct);

(b) (if you answered 'yes' to either 4(a) or 4(b) above) proof of the insurance cover (eg a copy of the current insurance policy or certificate of insurance); and

(c) (if any of the documents accompanying this application are not in English) a certified or authenticated translation of each document in English.

### 7. Consent and certification

I consent to the making of inquiries of, and the exchange of information with, any foreign registration authorities that the Queensland Law Society considers appropriate regarding my activities in engaging in legal practice in the places concerned or otherwise regarding matters relevant to this application.

I certify that the documents accompanying this application are the originals or complete and accurate copies of the originals.

I solemnly and sincerely declare that the information and particulars set forth in this form are complete and accurate in every detail.

Signature

Full name

Date

Please send the completed application to

Queensland Law Society  
 Level 2, Law Society House  
 179 Ann Street, Brisbane Qld 4000

OR

GPO Box 1785, Brisbane Qld 4001

### Privacy

Queensland Law Society ('the Society') is collecting the personal information in this form under ss181 and 182 of the LPA. We will use the information in the course of performing our regulatory and member services functions. The information may be provided to various organisations, such as the Legal Services Commission and corresponding interstate and overseas authorities, in accordance with the LPA. It may also be given to other parties, if required by law.

In addition, the Society intends to use the personal information you have provided in this form for a number of other purposes including:

- updating and maintaining details relating to your practise of law
- providing your practising certificate history and employment history to members of the public
- publishing any of the business details in any of the Society's publications
- providing you with important information about matters affecting your practising certificate and some of the services offered by the Society (and on occasion providing that information to third parties in order to distribute those materials to you)
- providing you with important information about membership of the Society
- conducting research to identify the ongoing needs of the profession
- providing the business details to members of the public through the Society's website search functions, and
- providing to the Law Council of Australia, aggregate and anonymous data to identify the number of Indigenous practitioners in Queensland for research purposes.

In accordance with the *Electronic Transactions (Queensland) Act 2001*, the Society may provide notices, such as practising certificate renewals, to you by electronic communication. By completing this application, your consent to this form of contact is taken to be given.

The Society may also use third parties to administer and deliver services and communications to practitioners by email or mail. Some third party suppliers or their products and services are located overseas. Business details and personal information you choose to provide on this application may be transferred to an overseas recipient and stored overseas to administer such services and communications to you. By completing this application, you agree to this transfer and Australian Privacy Principle 8.1 will not apply to this disclosure.

If you do not wish your details to be used for any one or more of the above purposes, you should advise the Records section of the Society, GPO Box 1785, Brisbane Qld 4001 in writing.

Further details about the Society's Privacy Statement, Plan and Code of Practice and the collection of personal information may be found on the Society's website, [qls.com.au](http://qls.com.au).

In accordance with r18A, Queensland Law Society Administration Rule 2005, it is the responsibility of each solicitor to provide any change of address or place of employment to Queensland Law Society in writing (GPO Box 1785 Brisbane Qld 4001 or facsimile number 07 3220 0616 or email [records@qls.com.au](mailto:records@qls.com.au)) or you may amend the detail in your profile on our website.