

Notification Provided By External Examiner of Ceasing to Be External Examiner

To:	Manager, Trust Account Investigations, Queensland Law Society, 179 Ann Street, Brisbane Qld 4000
Re:	<i>(Insert name of and address of law practice operating the trust account)</i> <i>(‘the law practice’)</i>

To be completed by External Examiner:

(Insert full name of External Examiner)

I,

being a member of the accounting firm:

(Insert name of accounting firm if applicable)

advise that I have ceased to be the external examiner of the above mentioned practice and advise that the date of cessation was:

(Insert date of cessation)

The reason for the cessation of the appointment is as follows:

External examiner’s signature

Date

Note: Section 271 of the *Legal Profession Act 2007* requires an external examiner to immediately notify the Society after an individual stops being the external examiner for a law practice. Penalties for non-compliance may apply.

Privacy

Queensland Law Society (‘the Society’) is authorised to collect your personal information under the *Legal Profession Act 2007*, and may use the personal information you have provided in this form for the purpose of carrying out the Society’s statutory obligations and duties.

The information may be provided to various organisations, such as the Legal Services Commission and corresponding interstate and overseas authorities, in accordance with the *Legal Profession Act 2007*. It may also be provided to the person or entity with whom the external examiner is registered or a member or, as appropriate, to the Chief Executive, Department of Justice and Attorney-General.

If you do not wish your details to be used for any one or more of the above purposes, you should advise the Trust Account Investigations section of the Society, GPO Box 1785, Brisbane Qld, 4001 in writing.

Further details about the Society’s Privacy Statement, Plan and Code of Practice and the collection of personal information may be found on the Society’s website, qls.com.au.