

While you are welcome to file documents in person, please consider the following options if the circumstances are not urgent:



Post your documents

Include a return paid envelope so any service copies and/or receipts can be returned to you.



Utilise our drop-box

Complete the cover sheet and attach payment or a reply-paid envelope as required.

For enquiries consider



Phone Supreme & District Courts

1800 497 117



Email

CCU@justice.qld.gov.au

Documents that can be filed by post

- Claim and Statement of Claim
- Counterclaim
- Probate Application
- Originating Application (General) (and Affidavit)
- Originating Application (Corps Act) (and Affidavit, Consent of Liquidator)
- P&E Application and Appeals
- Admissions (periodic)
- Court of Appeal - Civil
- Subpoenas – Civil (Request for Subpoena)
- Request for Trial Date
- Affidavit (General or Service)
- Reply (Reply and Answer)
- Further/Better Particulars
- Notice of Change of Solicitor
- Submission/Outlines
- Notice of Discontinuance
- Amended Defence/Filed Document (non-original)
- Notice of Address for Service
- Notice of Election to Co-respond
- Notice of Intention to Defend
- Notice of Non-party Disclosure
- Application – Interlocutory (and Affidavit)
- Bails
- Default Judgment (Request, Affidavit, Judgments)
- Consent Orders
- Enforcement Warrants (Application, Affidavit, Warrants)
- Application for Costs Assessor (Application, Affidavit, Costs Statement/Objections).