

Application by Foreign Lawyer for Renewal of Registration to Practise Foreign Law in Queensland



Queensland | *Legal Profession Act 2007* | section 181(1)(a)

QLS FORM 34 (LPA) | version 6

Before an overseas-registered foreign lawyer (who is not also an Australian legal practitioner) first practises foreign law in Queensland, he or she must apply to Queensland Law Society ('QLS') for registration using QLS Form 28 (LPA) – Application by Foreign Lawyer for Grant of Registration to Practise Foreign Law in Queensland (ss165 and 181 of the LPA) unless he or she is already registered in another State or Territory. The registration must be renewed every financial year using this QLS Form 34 (s178 of the LPA).

If there is insufficient space in any section of the form, please attach an additional page. Only complete the relevant parts of this form.

1. Personal details

Surname	
First name	
Middle names (if any)	
Title	<i>(Mr, Mrs, Miss, Ms, Mx, Other – please specify)</i>
Date of birth	
Residential address	
	Postcode
Preferred postal address	
	Postcode
Address for service in Queensland <i>(must be a street address)</i>	
Preferred telephone number <i>(Include area code)</i>	
Preferred facsimile number <i>(Include area code)</i>	
Preferred email address	

1. Personal details *continued*

Are you an Australian legal practitioner (as defined in LPA s6(1))?	<input type="checkbox"/> yes <input type="checkbox"/> no
I intend practising the law of	<i>(Insert name of country or countries)</i>
in Queensland and I wish to commence on	<i>(Insert date or 'as soon as possible')</i>

2. Details of admission and registration in a foreign country

If you are registered in more than two foreign countries, please attach a separate page.	
I am currently registered to engage in legal practice by the following foreign registration authorities in the following foreign countries (LPA 182(2))	
1	
2	
Date of each admission as a lawyer	<i>(Include country and state)</i>
1	
2	
Place of each admission	<i>(Include country and state)</i>
1	
2	
Place of each current registration as a lawyer	<i>(Include country and state)</i>
1	
2	
Date of expiry of each current registration as a lawyer	
1	
2	

Enquiries and completed payment details (if applicable) –

Records and Member Services, Queensland Law Society, GPO Box 1785, Brisbane Qld 4001
 p 1300 367 757 | f 07 3842 5999 | records@qls.com.au | For more information visit qls.com.au | ABN 33 423 389 441

2. Details of admission and registration in a foreign country <i>continued</i>	
Postal address of each foreign registration authority	
1	
	Postcode
2	
	Postcode
Telephone number of each foreign registration authority	
1	(Include country code)
2	(Include country code)
Facsimile number of each foreign registration authority	
1	(Include country code)
2	(Include country code)
Email address of each foreign registration authority	
1	
2	
Website address of each foreign registration authority	
1	
2	

3. Queensland law practice/employment details	
Name of law practice/employer	
Business street address	
	Postcode

3. Queensland law practice/employment details <i>continued</i>	
Business postal address	
	Postcode
Business telephone number (Include area code)	
Business facsimile number (Include area code)	
Business email address	
Employment status	
a) private practice <input type="checkbox"/>	
<input type="checkbox"/> partner	<input type="checkbox"/> sole practitioner <input type="checkbox"/> employee
<input type="checkbox"/> consultant	<input type="checkbox"/> director
b) community legal centre <input type="checkbox"/>	
c) corporation (other than an incorporated legal practice) <input type="checkbox"/>	
d) government <input type="checkbox"/>	
<input type="checkbox"/> government department	<input type="checkbox"/> government agency
<input type="checkbox"/> local government	
e) locum tenens <input type="checkbox"/>	
f) other (please specify below) <input type="checkbox"/>	
Do you intend to receive trust monies in Queensland? <input type="checkbox"/> yes <input type="checkbox"/> no	
Name of trust account (If 'yes', please complete the details below)	
Name of bank where trust account is held	
Street address of bank	
	Postcode
BSB number	
Account number	
Date trust account was opened (Insert day, month, year)	

4. Professional indemnity insurance (LPA s175)

(a) Do you have professional indemnity insurance that conforms with the requirements applicable for Australian legal practitioners in any jurisdiction? yes no

(b) If your answer to (a) was 'no', do you have professional indemnity insurance that covers the practice of foreign law in Queensland and complies with the relevant requirements of a foreign law or foreign registration authority?

(i) If 'yes', is the insurance for \$1.5 million or more per claim (including defence costs)? yes no

(ii) If your answer to (i) was 'no', do you agree to provide a disclosure statement to each client disclosing the level of cover as required by s175(1)(b)(ii) of the *Legal Profession Act 2007*? yes no

(c) If your answer to (a) or (b) was 'no', do you agree to provide a disclosure statement as required by s175(1)(c) of the *Legal Profession Act 2007* to each client disclosing that you do not have complying professional indemnity insurance? yes no

5. Details of disciplinary proceedings and criminal history (LPA ss181(6), 182(2))

Are you the subject of any disciplinary proceeding in Australia or a foreign country (including any preliminary investigations or action that might lead to a disciplinary proceeding) in your capacity as –

(i) an overseas-registered foreign lawyer; or yes no

(ii) an Australian-registered foreign lawyer; or yes no

(iii) an Australian lawyer? yes no

Nature and particulars of the proceedings

Relevant jurisdiction *(Including country and state)*

Name and contact details of the investigating authority and/or disciplinary tribunal

Have you ever been convicted of an offence in Australia or a foreign country? yes no
A conviction includes a finding of guilt or the acceptance of a guilty plea, whether or not a conviction is recorded (LPA s11(1))

Nature of the offence

Name and place of court

Date offence was committed *(insert day, week, month, year)*

Your age when the offence was committed

5. Details of disciplinary proceedings and criminal history (LPA ss181(6), 182(2)) continued

Is your registration cancelled or currently suspended in any place as a result of any disciplinary action in Australia or a foreign country? yes no

If 'yes', provide full details

Are you:

(i) otherwise personally prohibited from engaging in legal practice in any place or bound by any undertaking not to engage in legal practice in any place; or yes no

(ii) subject to any special conditions in engaging in legal practice in any place as a result of any criminal, civil or disciplinary proceeding in Australia or a foreign country?

If 'yes', provide full details

Are you subject to any special conditions imposed in Australia or a foreign country that restricts the legal practice you may engage in? yes no

If 'yes', provide full details

Have you given any undertaking restricting your practise of law? yes no

If 'yes', provide full details

6. Supporting documents

You are required to provide the following documents (if you have not already done so) in support of your application:

(a) an original instrument (or a certified copy) from each foreign registration authority mentioned above that:

(i) verifies your educational and professional qualifications listed in part 1 above (there is no need to provide this documentation if you have previously done so);

(ii) verifies your registration by the authority to engage in legal practice in the foreign country, and the date of registration; and

(iii) describes anything you have done in engaging in legal practice in that foreign country of which the authority is aware and which the authority believes has had or is likely to have had an adverse effect on your professional standing within the legal profession of that place (or states that you have not engaged in such conduct);

(b) (if you answered 'yes' to either 4(a) or 4(b) above) proof of the insurance cover (eg a copy of the current insurance policy or certificate of insurance); and

(c) (if any of the documents accompanying this application are not in English) a certified or authenticated translation of each document in English.

Privacy

In accordance with the *Electronic Transactions (Queensland) Act 2001*, the Society may provide notices, such as practising certificate renewals, to you by electronic communication. By completing this application, your consent to this form of contact is taken to be given.

7. Consent and certification

I consent to the making of inquiries of, and the exchange of information with, any foreign registration authorities that the Queensland Law Society considers appropriate regarding my activities in engaging in legal practice in the places concerned or otherwise regarding matters relevant to this application.

I certify that the documents accompanying this application are the originals or complete and accurate copies of the originals.

I solemnly and sincerely declare that the information and particulars set forth in this form are complete and accurate in every detail.

Signature

Full name

Date

Please send the completed application to

Queensland Law Society
Level 2, Law Society House
179 Ann Street, Brisbane Qld 4000

OR

GPO Box 1785, Brisbane Qld 4001

Privacy statement**Collection notice**

The Queensland Law Society Incorporated (we, us, our) collects your personal information on this form to assess your application for renewal of registration to practice foreign law in Queensland. If you do not provide full details in the mandatory fields, your application cannot be assessed. We may verify the information you have provided, for example, by contacting corresponding authorities in other states, territories or foreign jurisdictions.

We may receive your personal information from third parties, for example a foreign registration authority, the Legal Services Commission or a member of the public through a complaint.

Relevant legislation

We are authorised to collect your personal information under ss 181-182 of the *Legal Profession Act 2007* ('the Act'), *Legal Profession Regulation 2017* ('the Regulation') and the *Legal Profession (Society) Rules 2007*. Our use and disclosure of your personal information is governed by the Act, the *Information Privacy Act 2009* (Qld) and the *Privacy Act 1988* (Cth).

What do we do with the information you provide?

Information will be used by us to update our database and to carry out our functions under the Act, the Regulation and rules made under the Act. We use and disclose your personal information as detailed below and as authorised or required by law.

If your application for renewal is successful, the information you provide will be used to contact you regarding:

- your registration (including renewal)
- your obligations under the Act, Regulation and statutory instruments made under the Act
- membership and services offered by the Society including events and professional development
- our research, relevant to the profession.

Who do we disclose information to?

We disclose the type of information collected on this form to:

- the public, in the register of locally registered foreign lawyers, pursuant to ss 210 – 211 of the Act
- the Legal Services Commission pursuant to the information sharing agreement made pursuant to s 704 of the Act
- corresponding authorities under arrangements made pursuant to s 481 of the Act
- Lexon Insurance Pte Ltd, our wholly owned subsidiary, if you work for a Lexon insured law practice
- third parties we use to distribute communication to you.

We may send your personal information to service providers or third parties who store data or operate outside Australia. If we do this, we make sure there are arrangements in place to protect your information. We may also send your personal information overseas if we communicate with or exchange information with foreign registration authorities or to verify information or documents you have provided.

Privacy policy

Our privacy policy contains information about how you may access and apply to amend your personal information as well as how to complain about a breach of your privacy. View our [Privacy Policy](#) for full details.

Enquiries and completed payment details (if applicable) –

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Page 4 of 4

QLS FORM 34 (LPA)
version 6