

Checklist

Execution of a Police Powers and Responsibilities Act Search Warrant, on a Solicitor's Premises.

Key actions to be carried out when police arrive at a solicitor's office:

Key Action	Notes
<input type="checkbox"/> Check the warrant is issued under the <i>Police Powers and Responsibilities Act 2000</i> .	If the warrant has been issued by another authority check powers under the relevant legislation.
<input type="checkbox"/> Check the solicitor's premises is the place to be searched.	Remember the police can also apply for post-search approval in particular circumstances.
<input type="checkbox"/> Check whether the offence under investigation has been identified.	
<input type="checkbox"/> Check the powers and conditions in the warrant.	
<input type="checkbox"/> Check whether there is a need to provide documents or access information.	
<input type="checkbox"/> Check details of the warrant evidence that is being sought.	
<input type="checkbox"/> Do not obstruct the police.	
<input type="checkbox"/> Seek legal advice and/or consult with affected clients.	
<input type="checkbox"/> Seek guidance from QLS Ethics Centre on 07 3842 5843 or ethics@qls.com.au .	
<input type="checkbox"/> Follow the procedures in the Search Warrant Guidelines .	
<input type="checkbox"/> Check police officer is aware of the Guidelines and the protocols that must be followed.	
<input type="checkbox"/> Make a claim of privilege in writing following the guidelines unless a waiver has been received from affected clients.	
<input type="checkbox"/> Contact client and seek instructions.	