

Professional Standards Scheme Revocation of Exemption Application



A member of the Society may, on taking up membership or at the latest renewal have obtained an exemption from participation in the QLS Professional Standards Scheme. Such an exemption is effective until the next 30 June.

In the course of a practice year, a member with an exemption may wish to participate in the Scheme. For example, if the member changes employment from a law practice that does not participate in the Scheme to one that does. To maintain its Scheme protection, a law practice must have each of its eligible staff also participate in the Scheme. In such a case, a revocation of exemption must be obtained.

Member details *mandatory fields	
*Title	<i>Mr Mrs Miss Ms Mx Other (Please specify)</i>
*First name	
*Middle name/s	
*Surname	
*Date of birth	
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Not specified
Decorations, honours	<i>(Not including your academic qualifications eg AO, OBE)</i>
Residential address	
	Postcode
Private telephone number	<i>(Include area code)</i>
Mobile telephone number	
*Private email address	

Employment details *mandatory fields	
<i>Please complete the following details about your firm or employer. If associated with more than one firm or employer, please append additional details.</i>	
*Firm name/employer	
*Street address	
*Postal address	
	Postcode
*Work email address	
Employment status	

Application to remove exemption from participation in the Queensland Law Society Professional Standards Scheme

I apply to revoke my exemption from participation in the Queensland Law Society Professional Standards Scheme for the period to 30 June 20__ from the date hereof.

Electronic Transactions Act

In accordance with the *Electronic Transactions (Queensland) Act 2001*, the Society may provide notices, such as membership renewals and notices for Council Elections, to you by electronic communication. By completing this application, your consent to this form of contact is taken to be given.

Declare and sign

I solemnly and sincerely declare that the information and particulars set forth in this form are complete and accurate in every detail.

Signed

Date

Please complete and return this form to –

Queensland Law Society, GPO Box 1785, Brisbane Qld 4001 | p 1300 367 757
f 07 3842 5999 | psscheme@qls.com.au | For more information visit qls.com.au | ABN 33 423 389 441

Privacy statement

Collection notice

The Queensland Law Society Incorporated (we, us, our) collects your personal information on this form to assess your application for membership of the Society. If you do not provide full details in the mandatory fields, your application cannot be assessed. We may verify the information you have provided, for example, by contacting corresponding authorities in other states or territories.

We may receive your personal information from third parties, for example a corresponding authority, the Legal Services Commission or a member of the public through a complaint or claim on the fidelity guarantee fund.

Relevant legislation

We are authorised to collect your personal information under the *Legal Profession Act 2007* ('the Act'), *Legal Profession Regulation 2017* ('the Regulation'), *Legal Profession (Society) Rules 2007*, *Queensland Law Society Indemnity Rule 2005* and the *Queensland Law Society Administration Rule 2005*. Our use and disclosure of your personal information is governed by the Act, the *Information Privacy Act 2009* (Qld) and the *Privacy Act 1988* (Cth).

What do we do with the information you provide?

Information will be used by us to update our database and carry out our functions under the Act, the Regulation and rules made under the Act. We use and disclose your personal information as detailed below and as authorised or required by law.

If you declare that you have been subject to a suitability matter or a show cause event, disqualified from managing corporations or you have not met the minimum CPD requirements, the information you provide will be used to decide whether to grant your membership.

The information you provide may be used in disciplinary action against you, including referral to the Legal Services Commission, if any of the information is false, inaccurate, misleading or otherwise warrants such action being taken.

If you become a member of the Society, the information you provide will be used by the Society to administer membership services and to contact you about your membership and products, services and events we offer to members, including the Professional Standards (Limitation of Liability) Scheme, Specialist Accreditation, CPD, *QLS update* and *Proctor*. If requested by Member Benefits Australia, we may verify that you are a member of the Society.

Who do we disclose information to?

We disclose the type of information collected on this form to:

- the CPD Committee and/or the Specialist Accreditation Board (if applicable), if you declare you have not met the minimum CPD requirements (see [CPD Guide](#) and [Specialist Accreditation Scheme Candidate Handbook](#) on our website for further information)
- the public, for example through the '[Register of Solicitors](#)' function on our website, pursuant to s81 and s210 of the Act
- Lexon Insurance Pte Ltd, our wholly owned subsidiary
- the Legal Services Commission pursuant to the information sharing agreement made pursuant to s704 of the Act
- corresponding authorities under arrangements made pursuant to s481 of the Act
- your employer (if applicable) for advice about whether your employer will be paying for the renewal of your practising certificate and other associated fees
- Westpac Banking Corporation (Westpac), if you or your employer has arranged Westpac to pay for your practising certificate and other related fees
- third parties we use to distribute communication or provide services to you.

The Society sends aggregated and de-identified data to the Law Council of Australia for research purposes. Aggregated and de-identified data may also be used, disclosed or published by the Society, for example, the number of pro-bono hours the profession completes.

We may send your personal information to service providers or third parties who store data or operate outside Australia.

If you do not wish your details to be used for one of more of these purposes, you should advise the Records section of the Society, GPO Box 1785, Brisbane Qld 4001 in writing. The Society will accommodate your request provided that the disclosure is not required by law.

Privacy policy

Our privacy policy contains information about how you may access and seek correction to your personal information, the countries which the Society may disclose your personal information as well as how to complain about a breach of your privacy. View our [Privacy Policy](#) for full details.