

# Venue guide



# Queensland Law Society – your office away from your office

Queensland Law Society is a premier conference and meeting venue conveniently located in the heart of Brisbane's CBD.

Our contemporary, stylish premises offer state-of-the-art facilities. Our suite of rooms is capable of a range of set-up styles from mediations through to a cocktail function of 90 guests.

Our team prides itself on individual service, with every aspect of your event tailored to you, including catering and equipment.

Contact us to arrange a tour.

**3842 5882**

**facilities@qls.com.au**

Law Society House  
179 Ann Street, Brisbane Qld 4000  
GPO Box 1785, Brisbane Qld 4001

**qls.com.au**

## Venue overview

### Complimentary facilities available

Room	Amenities
Members' lounge	<ul style="list-style-type: none"><li>all day refreshments including tea, coffee and biscuits</li></ul>
Utility room	<ul style="list-style-type: none"><li>photocopier / scanner to USB</li><li>small selection of stationery supplies</li></ul>

Short term loading bay on request

### Members' mediation package

Room	1/2 day rate	Full day rate
Up to 20 people, a suite of 3 rooms Please confirm guest numbers when booking	\$173.25	\$346.50

# Meeting rooms

Room	Default set up	No. of people	Amenities	1/2 day rate*		Full day rate*	
				Member	Non-member	Member	Non-member
207 209 210	small round table	3–4	access to natural light from atrium (except 207) teleconferencing	<b>\$48.95</b>	\$86.35	<b>\$97.90</b>	\$172.70
208 Jurungal 211 Dan Phelan	square table	8	access to natural light from atrium teleconferencing (208) videoconferencing (208) - fixed screen	<b>\$74.80</b>	\$122.65	<b>\$149.60</b>	\$244.75
201 202	square table	8	sound proof electronic whiteboards telephone teleconferencing customised air control	<b>\$97.90</b>	\$160.00	<b>\$196.35</b>	\$319.00
201/202 combo	boardroom style	14	as above	<b>\$146.85</b>	\$294.25	<b>\$293.70</b>	\$588.50
203	boardroom style	12	customised air control customised lighting control natural light black-out/privacy curtains computer with input to plasma screen additional data projector, if required telephone teleconferencing videoconferencing - fixed screen	<b>\$171.60</b>	\$343.20	<b>\$343.20</b>	\$660.00
204 205	boardroom style	10	customised air control customised lighting control access to natural light black-out blinds fixed data projector fixed motorised projection screen computer telephone teleconferencing	<b>\$160.00</b>	\$318.45	<b>\$319.00</b>	\$636.90
204/205 combo	boardroom style	20	as above	<b>\$184.80</b>	\$404.25	<b>\$369.90</b>	\$734.80

\*Prices apply per room.

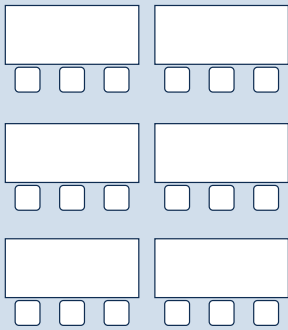
Full day 8am–6pm, half day 8am–12.00pm or 2–6pm.

Wireless internet available in all rooms.

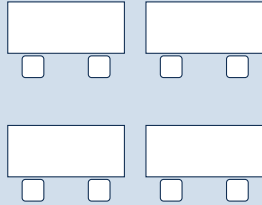
All prices are inclusive of GST.

# Room set up

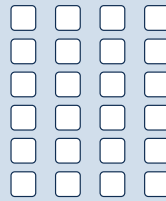
Classroom style



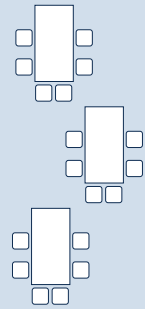
Exam



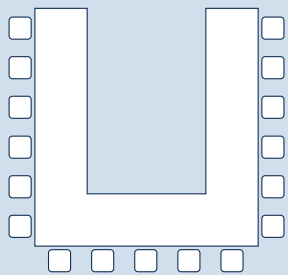
Theatre style



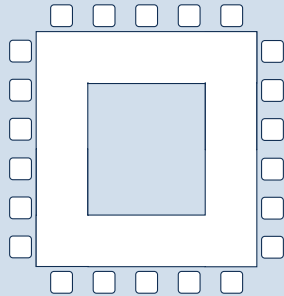
Open-end rectangle



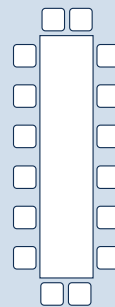
U-shape style



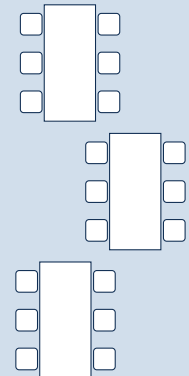
Hollow square



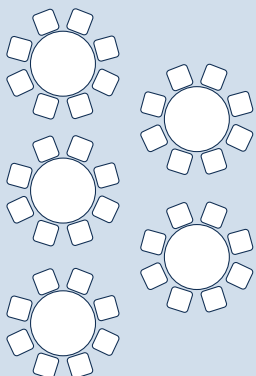
Boardroom style



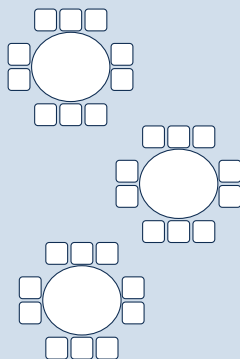
Dining (rectangular)



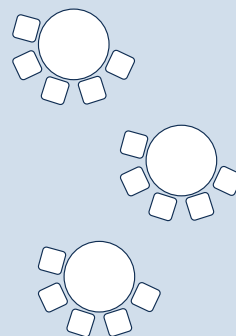
Dining (round)



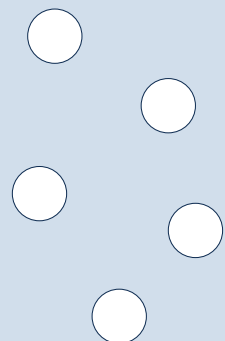
Workshop



Open-end round

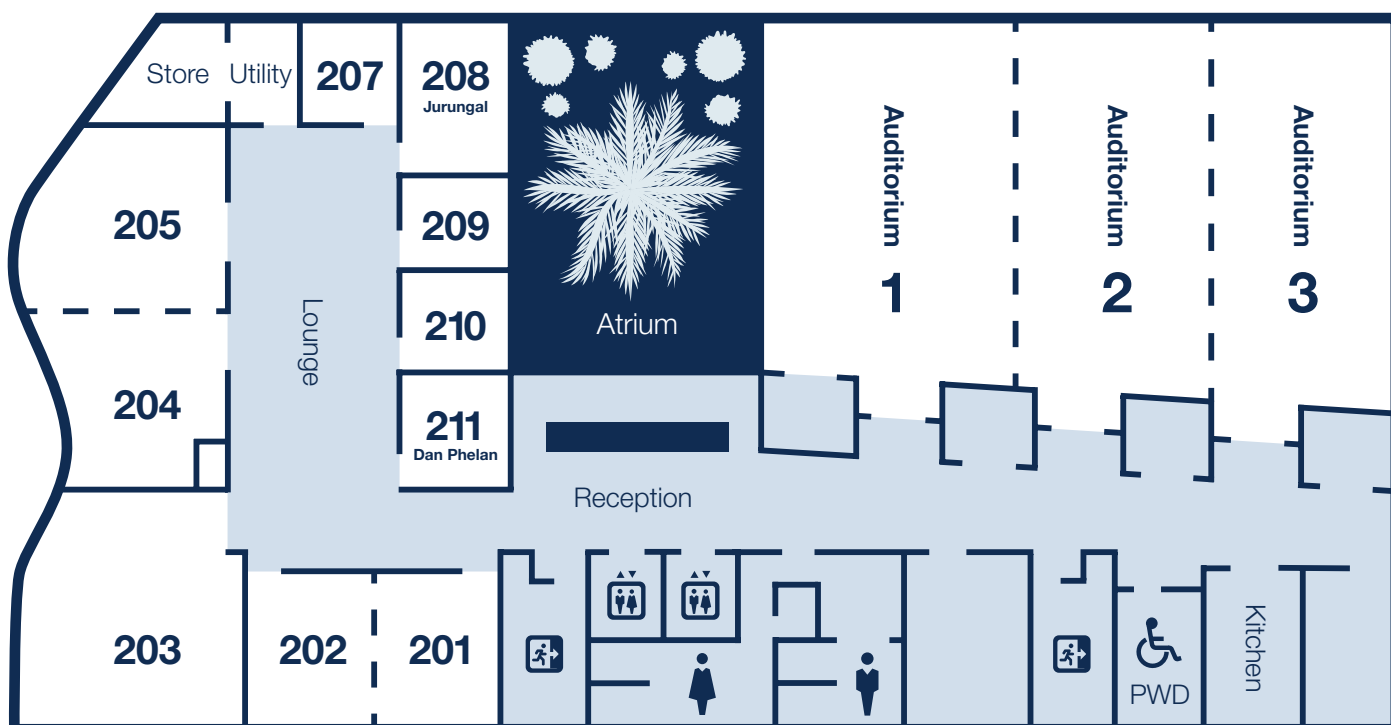
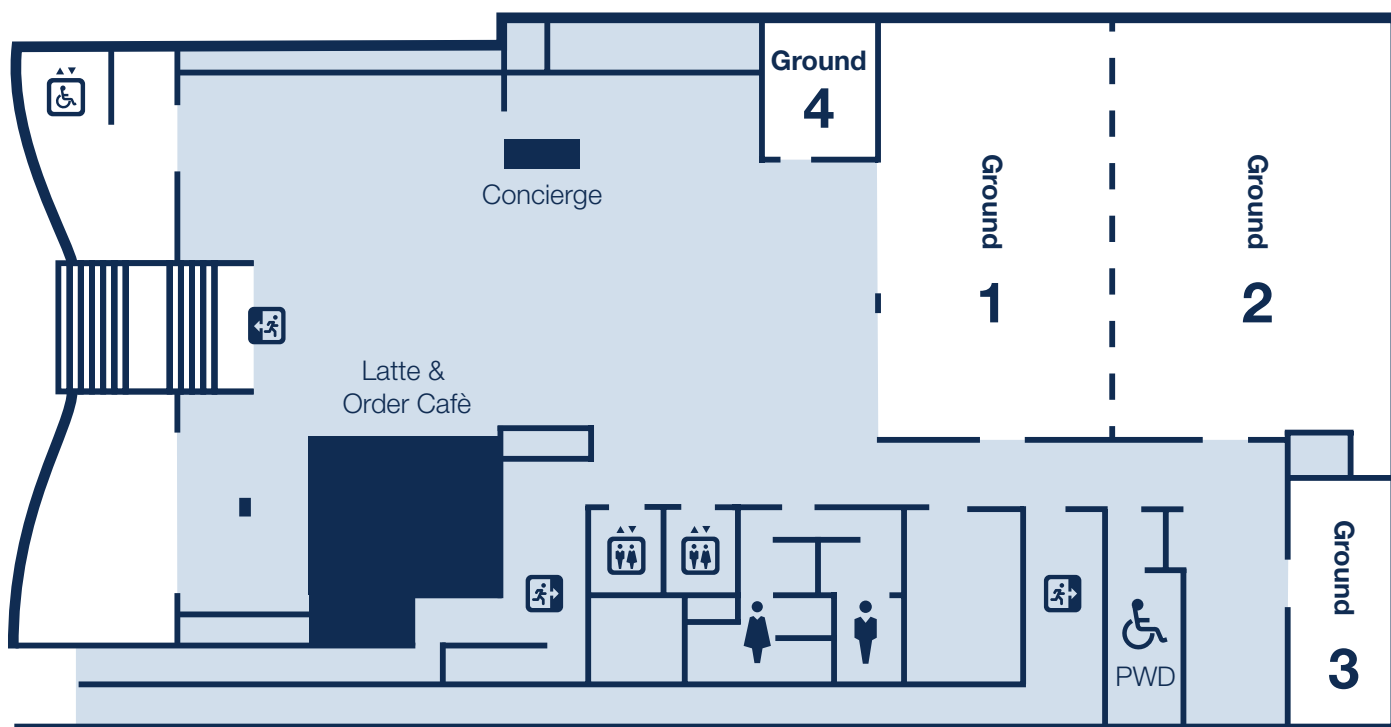


Cocktail



Dependent on the size of the room, you may like to choose from a range of configurations. See examples above. Ground cannot have round tables.

# Floor plan



## Legend



Toilet



lift



removeable wall



emergency exit

# Ground options

## Ground room number/seating capacity

Room style	G01 foyer entry	G02 hallway entry	G03 (4 pax) with windows	G04 (4 pax) in foyer – no windows	G01/G02 combo
Boardroom style	16	16	N/A	N/A	N/A
Theatre	N/A	N/A	N/A	N/A	50
Workshop	N/A	N/A	N/A	N/A	45
1/2 day – Member (\$)	253.00	253.00	48.95	48.95	484.00
1/2 day – Non-member (\$)	318.45	318.45	86.35	86.35	606.60
Full day – Member (\$)	506.00	506.00	97.90	97.90	968.00
Full day – Non-member (\$)	636.90	636.90	172.70	172.70	1212.20

Full day 8am–6pm, half day 8am–12.00pm or 2–6pm.

All prices are inclusive of GST.

## Additional equipment – at no extra cost

The following equipment is available on request.

- electronic whiteboard
- whiteboard
- data projector
- flip chart
- laptop computer
- lectern
- microphones
- mobile videoconferencing equipment available on request

Web streaming, video recording and audio recording facilities will attract additional costs.

Email [facilities@qls.com.au](mailto:facilities@qls.com.au) to discuss requirement.

\*We can offer you a range of catering options which can be tailored for your budget. For pricing, contact facilities on **07 3842 5962** or email [facilities@qls.com.au](mailto:facilities@qls.com.au). Coffee cups, water jugs, glasses and serving platters are available. However, hire of additional crockery may need to be considered dependent on the function. Special dietary requirements may be catered to on request.

**\*Please note: Liquor licence requirement** – For sale of alcohol the event organiser needs to contact the Office of Liquor, Gaming and Racing. Visit [olgr.qld.gov.au](http://olgr.qld.gov.au). Applications must be lodged 21 days prior to the event.

# Auditorium options

Our full auditorium can accommodate up to 120 people and can be easily reconfigured to suit smaller functions – from a board meeting for 20 people to a cocktail function for 90. See page 4 for room set-up configurations. For more information please contact [facilities@qls.com.au](mailto:facilities@qls.com.au)

## Auditorium room number/seating capacity

Room style	A1	A2	A3	A1/2 combo	A2/3 combo	A1/2/3 combo
Boardroom style	20	19	19	30	30	n/a
Cocktail	40	20	20	60	40	90
Dining (rectangular)	30	24	18	64	40	80
Dining (round)	56	32	32	80	64	80
Hollow (square)	30	20	10	40	40	n/a
Open-ended (round)	35	20	20	60	42	60
Theatre	50	40	40	90	80	120
Workshop	56	32	32	80	64	80
U-shape training	24	17	17	30	30	30
Open-ended (rectangle)	50	40	40	90	80	120
Classroom	24	21	15	51	42	54
Exam	16	14	10	34	28	36
1/2 day – Member (\$)	253.00	253.00	253.00	484.00	484.00	698.50
1/2 day – Non-member (\$)	318.45	318.45	318.45	606.60	606.60	918.50
Full day – Member (\$)	506.00	506.00	506.00	968.00	968.00	1397.00
Full day – Non-member (\$)	636.90	636.90	636.90	1212.20	1212.20	1836.45

Full day 8am–6pm, half day 8am–12.00pm or 2–6pm.

All prices are inclusive of GST.

## Terms & Conditions

- full responsibility of payment goes to the applicant making the booking
- no split payment
- full terms & conditions available on the QLS website [qls.com.au/About-us/Venue-hire/QLS-Venue-Terms-and-conditions](https://qls.com.au/About-us/Venue-hire/QLS-Venue-Terms-and-conditions)

# Parking and public transport

## Train

Central Station is conveniently located in Ann Street, approximately 200 metres from Law Society House with a direct service to Brisbane Airport. For more information visit [translink.com.au](https://translink.com.au)

## Bus

The Loop is a free bus service that runs through Brisbane's CBD. It has numerous major stops including Central Station, Queen Street Mall and King George Square, which are located in the vicinity of Law Society House.

Suburban Brisbane is also well serviced by bus routes and busways operating from the CBD to most suburbs. For more information visit [translink.com.au](https://translink.com.au)

## Ferries

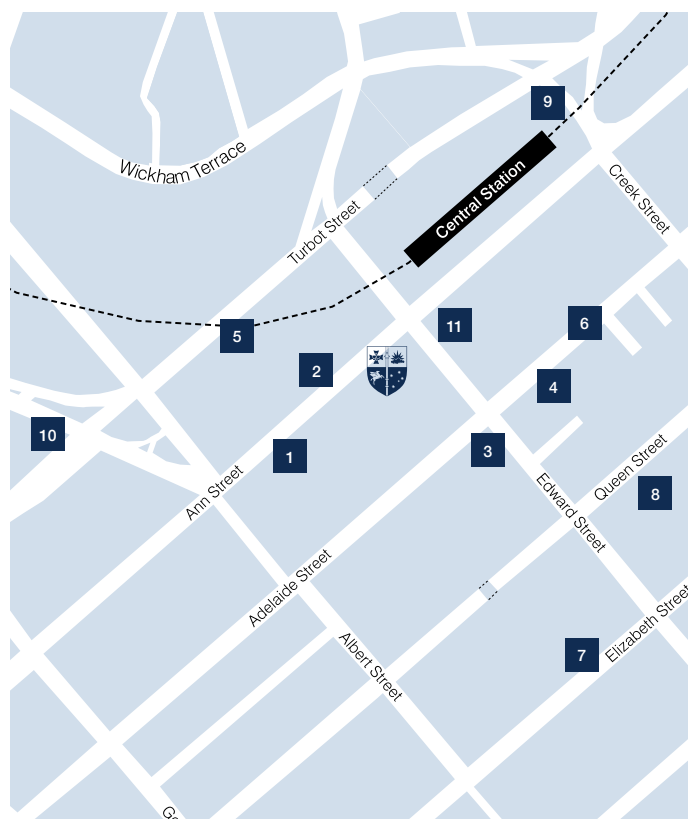
The Brisbane River serves as an efficient public transport system. CityCat services operate from approximately 5.50am to 10.30pm every day. For more information visit [translink.com.au](https://translink.com.au)

## On-site parking

Limited on-site parking is available to facilitate drop-off and pick-up of supplies. Parking is to be arranged prior to arrival.

## Parking stations and accommodation

Car parking can be found within a few minutes' walk to Law Society House. Please check [en.parkopedia.com](https://en.parkopedia.com) for latest hourly fees and hours of operation.



	Law Society House – 179 Ann St, Brisbane	Mon–Fri, 8.30am–5pm
1	157 Ann Street, Brisbane	Mon–Fri, 7am–6pm
2	192 Central – 192 Ann St, Brisbane	Mon–Sun
3	Queens Plaza	Mon–Sun, 24 hours
4	215 Adelaide Street, Brisbane	Mon–Fri, 24 hours
5	179 Turbot Street, Brisbane	Mon–Fri, 6am–6pm
6	Post Office Square	Mon–Sun, 5am–Midnight
7	Wintergarden – Elizabeth St, Brisbane	Mon–Sun, 7am–6pm
8	Macarthur Central – 259 Queen St, Brisbane	Mon–Sun
9	Sofitel Brisbane Hotel – 249 Turbot St, Brisbane	Mon–Sun, 24 hours
10	Pullman Brisbane Hotel – Cnr Ann & Roma St, Brisbane	Mon–Sun, 24 hours
11	Adina Apartment Hotel – 255 Ann St, Brisbane	Mon–Sun, 24 hours