

Specialist Accreditation Referee Report



Reference for a solicitor seeking accreditation as a specialist

Applicant's name

Applicant's area of practice

The practitioner named above has applied to be admitted as a candidate for accreditation under the Queensland Specialist Accreditation scheme.

You should complete this form based on your objective and direct knowledge of the applicant and should answer the questions with care.

All information is kept strictly confidential.

If you do not wish to return the referee report to the applicant you are welcome to return it directly to the specialist accreditation team by emailing it to spec@qls.com.au.

Your name

Current occupation/profession/position

Firm/employer

Contact number

Contact email

Statement of reference

- | | | |
|---|--|--|
| 1 | I have known the applicant for at least three years prior to the date of this reference. | <input type="checkbox"/> yes <input type="checkbox"/> no |
| 2 | I am an Australian Legal Practitioner, or member of the Judiciary or a Tribunal in an Australian Jurisdiction. | <input type="checkbox"/> yes <input type="checkbox"/> no |
| 3 | I have been engaging in legal practice for at least five (5) years . | <input type="checkbox"/> yes <input type="checkbox"/> no |
| 4 | I am a colleague or partner of the Applicant and work at the applicant's current firm/place of employment.* | <input type="checkbox"/> yes <input type="checkbox"/> no |
| 5 | I am a staff member of the Society, or member of the Specialist Accreditation Board or an Advisory Committee for the Candidate's program.* | <input type="checkbox"/> yes <input type="checkbox"/> no |
| 6 | I am an Applicant in this year's QLS Specialist Accreditation program.
If yes, then you are ineligible to be a referee. | <input type="checkbox"/> yes <input type="checkbox"/> no |
| 7 | I am a relative or close personal friend of the Applicant.* | <input type="checkbox"/> yes <input type="checkbox"/> no |

*If yes, please refer to clause 2.4.2 (b) of the Handbook.

Please indicate by selecting the appropriate number the extent to which you support the applicant's application for specialist accreditation.

1

do not support

☐

2

support with some reservation

☐

3

fully support

☐

How long have you known the applicant?

Please outline your views of the applicant's competence as a solicitor in the nominated area of accreditation (for example, experience in managing cases/transactions and file workloads, preparation of commercial and/or court/tribunal documents, attendances at court/tribunal hearings and/or mediations, compulsory and settlement conferences, arbitrations, etc.

I certify that the information is given from personal knowledge and is true and correct.

Signed _____ Dated _____

Privacy statement

Queensland Law Society ('the Society') is authorised to collect your personal information under the *Legal Profession Act 2007* for the purpose of carrying out the Society's statutory obligations and duties.

In addition, the Society intends to use the personal information you have provided in this form for a number of other purposes including:

- to check your details with the Society's Professional Standards section and trust account records.

The personal information you provide on this form is not transferred or passed on to third parties outside the Society.

In accordance with the *Electronic Transactions (Queensland) Act 2001*, the Society may provide notices, such as practising certificate renewals, to you by electronic communication. By completing this application, your consent to this form of contact is taken to be given.

The Society may also use third parties to administer and deliver services and communications to practitioners such as newsletters, weekly updates and online surveys by email or mail. Some third party suppliers or their products and services are located overseas. Business details and personal information you choose to provide on this application may be transferred to an overseas recipient and stored overseas to administer such services and communications to you. By completing this application, you agree to this transfer and Australian Privacy Principle 8.1 will not apply to this disclosure. The Society will also take steps to obtain your express consent to this prior to you choosing to participate in any online survey.

If you do not wish your details to be used for any one or more of the above purposes, you should advise the Records section of the Society, GPO Box 1785, Brisbane Qld 4001 in writing.

Further details about the Society's Privacy Statement, Plan and Code of Practice and the collection of personal information may be found on the Society's website, **qls.com.au**.