

Return to

Manager, Records and Member Services
Queensland Law Society, GPO Box 1785, Brisbane Qld 4001
Fax: 07 3221 9329

Applicant details

Name of applicant

First name

Middle name/s

Surname

Place of employment

Postal address

Postcode

Email

Telephone number

(Include area code)

Mediator details

I certify that I have met all of the following criteria to become an Accredited Mediator (please tick the relevant criteria and provide the missing information)

1. I am a current and full member of Queensland Law Society (QLS). ☐ Yes ☐ No

2. What is your current level of accreditation?

☐ Accredited mediator

☐ Leading mediator

☐ Advanced mediator

☐ Honorary leading mediator

3. Do you currently hold a specialisation?

If yes, please specify

☐ Yes ☐ No

Accreditation requirements

Please select the relevant level of accreditation

I am applying for reaccreditation as an **Accredited Mediator** and I have conducted at least 20 hours of dispute resolution-related practice (in total duration) within the 2 year cycle and have attached a de-identified summary of these hours. ☐

OR

I am applying for reaccreditation as an **Advanced Mediator** and I have conducted at least 40 hours of dispute resolution-related practice (in total duration) within the 2-year cycle and have attached a de-identified summary of these hours. ☐

OR

I am applying for reaccreditation as a **Leading Mediator** and I have conducted at least 40 hours of dispute resolution-related practice (in total duration) within the 2-year cycle and have attached a de-identified summary of these hours. ☐

OR

I am applying for reaccreditation as a **Specialist Dispute Resolution Practitioner** and I have conducted at least 40 hours of dispute resolution-related practice (in total duration) within the 2-year cycle, with at least 25% of these being within my area of specialised practice, and have attached a de-identified summary of these hours. ☐

OR

Where an applicant is unable to provide such evidence, please provide an explanation:

[Reasons may include a lack of work opportunities (in respect of newly-qualified mediators); a focus on work undertaken as a dispute manager, facilitator, conflict coach or related area; a family, career or study break; illness or injury]

Accreditation requirements continued**AND**

I have met the continuing accreditation requirements set out in Appendix 2 of AMDRAS in the 2 years prior to making this application as I have completed 25 hours of continuing professional development made up as follows:

i. Participating in formal structured activities such as training seminars and workshops (up to 20 hours) or attending conferences (up to 10 hours) (maximum of 20 hours total). _____ hrs

ii. Participating in structured peer-based reflection on dispute resolution cases (maximum of 7 hours). _____ hrs

iii. Receiving supervision in relation to practice issues (maximum of 8 hours). _____ hrs

iv. Providing professional development, including preparing presentations on dispute resolution related topics (up to 5 hours), delivering presentations on dispute resolution or related topics, providing professional supervision, assessment, coaching or mentoring of other RPs or trainees, or contributions to leadership in the field (up to 5 hours) (maximum of 15 hours total). _____ hrs

(If you are applying for accreditation as a Leading Mediator, you must provide a minimum of 10 hours)

v. Completing related continual professional development to maintain professional licensing or accreditation related to your practice, such as in law, behavioural or social sciences or another professional field in which you practice (maximum of 5 hours). _____ hrs

vi. Role-playing in dispute resolution training for trainee mediators and candidates for mediator assessment (maximum of 4 hours). _____ hrs

vii. Representing clients in dispute resolution processes as part of a lawyer-client relationship or as a support person to a party (maximum of 4 hours, with a maximum of 2 hours to be claimed for each separate process). _____ hrs

viii. Private study such as reading, listening to or viewing pre-recorded content such as podcasts, written articles or books relevant to mediation (maximum of 5 hours). _____ hrs

ix. Participation in dispute resolution-related research or writing articles or other publications such as blogs, reports or submissions relating to mediation. (a maximum of 4 hours can be claimed for any one activity, up to a maximum of 8 hours). _____ hrs

x. Other activities as approved by the AMDRAS Board on application by QLS (maximum of 5 hours). _____ hrs

and attach supporting evidence of the above claimed hours in the form of a one-page summary.

Insurance

4. Are you covered by relevant professional indemnity insurance? If yes, please attach your Certificate of Currency or other evidence of insurance cover, except if covered by the Lexon Insurance Pte Ltd Master Policy. ☐ Yes ☐ No

5. Do you have statutory immunity from liability? If yes, please provide details. ☐ Yes ☐ No

Disclosure

6. Have you ever been disqualified from any type of professional practice? See AMDRAS Clause 38(c)(i). ☐ Yes ☐ No

7. Have you ever been the subject of a complaint in your role as a mediator, where the complaint was upheld and conditions imposed? If yes, please provide details. ☐ Yes ☐ No

8. Have you ever been refused NMAS or AMDRAS accreditation or accreditation and renewal? See AMDRAS Clause 38(c)(iv). If yes, please provide details. ☐ Yes ☐ No

9. Have you ever had your mediation accreditation suspended or cancelled? See AMDRAS Clause 38(c)(v). If yes, please provide details. ☐ Yes ☐ No

10. Are you currently accredited through another Recognised Accreditation Provider? You cannot be accredited by more than one Recognised Accreditation Provider. If you are seeking a transfer, please complete a request to transfer [See QLS Application for Accreditation under the Australian Mediator and Dispute Resolution Accreditation Standards (AMDRAS) form]. ☐ Yes ☐ No

Acknowledgement

11. I have read, understood and acknowledge that I must comply with the following:

The Australian Mediator and Dispute Resolution Accreditation Standards (AMDRAS) ☐

AND

The AMDRAS Training and Accreditation Framework, the AMDRAS Code of Ethics and the AMDRAS Professional Practice Domains ☐

AND

Any other legislation, professional standards or other requirements relevant to an AMDRAS accredited mediator. ☐

Areas and Methods of Mediation

Areas of law in which I will accept mediations:

- | | |
|--|---|
| <input type="checkbox"/> Administrative Law | <input type="checkbox"/> Immigration Law |
| <input type="checkbox"/> Agribusiness and Primary Production | <input type="checkbox"/> Intellectual Property |
| <input type="checkbox"/> Banking and Finance | <input type="checkbox"/> Maritime and Fisheries |
| <input type="checkbox"/> Bankruptcy and Insolvency | <input type="checkbox"/> Migration Law |
| <input type="checkbox"/> Building and Construction Law | <input type="checkbox"/> Mining and Resources Law |
| <input type="checkbox"/> Business and Commercial Law | <input type="checkbox"/> Native Title |
| <input type="checkbox"/> Business Law | <input type="checkbox"/> Personal Injuries Law |
| <input type="checkbox"/> Civil Law | <input type="checkbox"/> Planning and Environment Law |
| <input type="checkbox"/> Civil Litigation | <input type="checkbox"/> Professional Misconduct |
| <input type="checkbox"/> Commercial Litigation | <input type="checkbox"/> Property – Commercial |
| <input type="checkbox"/> Competition and Consumer Law | <input type="checkbox"/> Property – Residential |
| <input type="checkbox"/> Corporations Law | <input type="checkbox"/> Property Law |
| <input type="checkbox"/> Criminal Law | <input type="checkbox"/> Succession Law |
| <input type="checkbox"/> Elder Law | <input type="checkbox"/> Superannuation and Trusts |
| <input type="checkbox"/> Energy | <input type="checkbox"/> Taxation and State Revenue |
| <input type="checkbox"/> Family – Domestic Violence | <input type="checkbox"/> Taxation Law |
| <input type="checkbox"/> Family Law | <input type="checkbox"/> Transport Law |
| <input type="checkbox"/> Franchising Law | <input type="checkbox"/> Workplace Relations Law |
| <input type="checkbox"/> Government | <input type="checkbox"/> Workplace Relations, Employment and Safety |

Methods by which I will conduct mediations (please select all that apply):

- | | | |
|------------------------------------|---------------------------------|---------------------------------------|
| <input type="checkbox"/> In person | <input type="checkbox"/> Online | <input type="checkbox"/> By telephone |
|------------------------------------|---------------------------------|---------------------------------------|

Mediator registration levy

12. I nominate Queensland Law Society as the specified ☐ Yes ☐ No
Recognised Accreditation Provider to collect and pay the National Register fee.

Declaration

I declare that the information and particulars set forth in this form are true in substance and in fact.

Signature

Print name

Date

Certain information from this form is recorded and appears on our website **qls.com.au**

In accordance with r18A, Queensland Law Society Administration Rule 2005, it is the responsibility of each solicitor to provide any change of address or place of employment to the Secretary of the Queensland Law Society in writing (GPO Box 1785 Brisbane 4001 or facsimile number **07 3221 9329** or email **records@qls.com.au**) or you may amend the detail in your profile on our website.

WE RESPECT YOUR PRIVACY. This form asks for personal information. Please refer to our Personal Information Collection Notice for more details. The notice can be accessed here **<https://www.qls.com.au/Content-Collections/Policies/Personal-Information-Collection-Notice>**. If you have any questions or are unable access it online, please contact us on **1300 367 757**.